## **CHEVERELL MAGNA PARISH COUNCIL**

## MINUTES OF THE MEETING OF CHEVERELL MAGNA PARISH COUNCIL HELD ON MONDAY 5 DECEMBER 2016 AT THE PAVILION, WITCHCOMBE CLOSE, GREAT CHEVERELL

Minute No.	Item	Action
196/16	Councillors in Attendance:	
190/10	Cllrs. S. Davies (Chair), R. Hayward (Vice Chair), A. Lumb,	
	H. Simons, T. Alexander	
	R. Gamble (Wiltshire Council)	
197/16	Public in Attendance: 4	
198/16	Apologies for Absence:	
	Cllr S. Pearce	
	D. Read, Victoria Park Residents Association (VPRA)	
	PC Teresa Herbert, Wiltshire Police	
199/16	Open Forum: No matters raised	
200/16	Disclosures of Interest: None declared	
201/16	Minutes of the Meeting held on 7 November 2016:	
	Agreed unanimously without amendment. Signed off by the	Clerk
	Chair for Public Display.	
202/16	Actions from previous meetings	
	a) 173/16 (Council Vacancy): The Casual Vacancy has now	Clerk
	been publicly notified, with a closing date of 15 December,	
	after which the Council can co-opt;	
	b) 177/16 (Referenda on Precept increases): The Council	
	supports the position of Wiltshire Council, but does not wish	
	to make a submission of its own;	
	c) 177/16 (Witchcombe Close flooding): the recent report had	
	been circulated, but no further comments had been received.	
	Concerns were expressed about recent damage to the	Clark
	Bridleway which was making the flooding issue worse, which are to be reported to Wiltshire Council;	Clerk
	d) 179/16 ( <i>Personnel Committee</i> ): the Expenses Policy was	
	agreed;	
	e) 181/16 ( <i>Training</i> ): attendance at the Training Course at	
	Bratton on 23 November was well attended by Councillors;	
	f) 182/16 ( <i>School Competition</i> ): this has been welcomed by the	
	Head Teacher, and will be held in the Spring Term.	Cllr. Davies
	Cllr. Davies will take over liaising with the school and may	
	make presentations;	
	g) 186/16 ( <i>Traffic</i> ): a reply to the Police and Crime	Cllr. Lumb
	Commissioner about Police enforcement of the 20mph limit	
	was <i>agreed</i> . A meeting is still to be arranged with Erlestoke	
	PC before the Speed Indicator Device issue can proceed;	

202/16	h) 187/16 (Footpaths): actions are still outstanding, in particular	Cllr. Lumb
(Contd.)	the repair of a stile on Footpath 6, clearing of undergrowth at	Cllr. Hayward
202/16	top of Footpath 8, and the Footpath 9 gates.	Cllr. Pearce
203/16	Planning: No applications notified by Wiltshire Council.	
204/16	Report by Cllr. R. Gamble, Wiltshire Council:	
	a) Victoria Park – the issue was still under discussion between	
	the Prison Governor, the Ministry of Justice (MoJ) and the local MP, but seems to be moving up the agenda, with a	
	further meeting planned in January 2017.	
	b) <b>Boundary Review</b> – the recent proposal to move The	
	Lavingtons and Erlestoke Division into a new Constituency	
	of Warminster & Shaftesbury was <i>noted</i> . The Council has	
	written to the Boundary Commission strongly rejecting such	
	a move.	
205/16	Victoria Park Residents Association:	
	A verbal report was received from Mr. Read, concerning	
	discussions with the MoJ, and issues around street lighting and	
206/16	hazardous raised ironwork.  Wiltshire Police:	
200/10	a) Council welcomed Sgt. Mark Andrews to the meeting.	
	Sgt. Andrews outlined the new Community Policing Policy,	
	which was re-focussing on local issues with a dedicated team	
	of PC's and PCSO's under PC Teresa Herbert.	
	b) Particular issues for Great Cheverell (which is generally a	
	low crime area) were seen as:	
	• Rogue Traders – following a recent case, Parishioners	
	are asked to watch out for vulnerable residents and to	
	report suspicious activity to the Police;	
	• Erlestoke Prison – Parishioners to report any suspicious	
	activity around the Prison walls to the Police;	
	• Speed Enforcement – it was acknowledged that	
	enforcement action had been poor, but was now being improved, using the historical data that the Speedwatch	
	Team has compiled. A Wiltshire-wide Policy on	
	enforcing speed limits is being drafted by PC Herbert,	
	which would be trialled in this area.	
	c) The Clerk informed Council that the Police would be making	
	monthly written reports from now on, with quarterly	Wiltshire
	attendance by a local Officer unless there was a particularly	Police
205/11	pressing issue.	
207/16	Clerk's Report:	
	The activities of the Clerk in November were <i>noted</i> , with the	
	addition of determining the responsibility for Green Lane (Wiltshire Council). Council <i>welcomed</i> the progress made, and	
	agreed that such a report was no longer required, although a	
	short report on correspondence dealt with should become a	Clerk
	Standing Item on the agenda.	CIVIK
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208/16	Finance:	
200,10	a) Banking arrangements:	
	• it was <i>agreed</i> to rationalise the Council's accounts down	
	to two;	Clerk
	• Payments were <i>agreed</i> for training, website maintenance,	
	presentations, Pavilion hire and grounds maintenance (all	
	within budget). It was <i>agreed</i> that the annual subscription	
	to the Campaign for the Protection of Rural England	
	(CPRE) should <b>not</b> be renewed.	
	b) Internal Control:	
	• Council noted the projected outturn for 2016/17, showing an underspend of £656.12;	
	• Council <i>appointed</i> Cllr. T. Alexander to inspect and	C11
	report on cash records and bank reconciliations in accordance with Financial Regulation 2.2;	Cllr. Alexander
	• Council <i>agreed</i> to appoint Auditing Solutions Ltd. as its	
	independent internal auditor for 2016/17, at a projected fee of £140+VAT;	
	• Council <i>noted</i> the current position with the External	
	Auditor (Grant Thornton) with regard to the 2015/16 audit of accounts.	
	c) Works at St. Peter's Church: Council noted this, and sought	
	a presentation from the Parochial Church Council at an	Clerk
	appropriate time.	
	d) Draft 2017/18 Budget and Precept: Council commented on	Clark
	the latest draft, which would be finalised at the January	Clerk
20044	meeting.	
209/16	Pavilion issues:	
	• No report received, as the recent Pavilion Trust meeting was not quorate.	
	• Concerning general maintenance of hedges around the	
	Pavilion, it was <i>agreed</i> that, on Health & Safety grounds,	
	future work would be undertaken by a qualified Contractor,	CII II 1
	to include removal of clippings and making good. Quotations	Cllr. Hayward
210/16	would be invited.	
210/16	Parish Steward: Fresh potholes and raised ironwork were noted at the southern	Cllr. Pearce
	end of the High Street (near the Townsend junction), and in	Cili. I carce
	Garston. A street light near Holy Trinity School also needs	
	attention.	
211/16	Play Area Monthly Inspection:	
	Cllr. Simons reported some missing boards, necessary repairs to	Cllr. Hayward
	the zip wire platform, and the need for grass seeding in the	Clerk
	Spring. It was <i>noted</i> that monthly inspections are now recorded	Cllr. Simons
	on hard copy and retained.	

## Cheverell Magna Parish Council Meeting 5 December 2016

211/16	Play Area Annual Report:	Cllr. Hayward
(Contd.)	There are still some outstanding issues from the RoSPA report.	Cllr. Pearce
	New Equipment:	
	This issue would be deferred until 2017/18.	
212/16	Emergency Plan:	
	Cllr Alexander agreed to circulate the draft to Councillors for	Cllr.
	comment. She would also follow up on the Southern and Scottish	Alexander
	Electricity (SSE) 'Winter Readiness' scheme.	
213/16	Items deferred to January meeting:	
	These were <i>noted</i> , with the addition of the Passenger Transport	Cllr. Simons
	Review.	
	The meeting closed at 9.30pm.	

**NEXT MEETINGS:** Monday 9 January 2017, 7.30pm

Monday 6 February 2017, 7.30pm

All at The Pavilion, Witchcombe Close

**ANNUAL PARISH MEETING:** Thursday, 20 April 2017 (further notice to be given)

FOR MORE INFORMATION, PLEASE SEE THE COUNCIL'S WEBSITE AT WWW.GREATCHEVERELL.ORG