## CHEVERELL MAGNA PARISH COUNCIL

## MINUTES OF THE MEETING OF CHEVERELL MAGNA PARISH COUNCIL HELD ON MONDAY 5 JUNE 2017 AT THE PAVILION, WITCHCOMBE CLOSE, GREAT CHEVERELL

Minute No.	Item	Action
	Councillous in Attendonces	
97/17	Councillors in Attendance:	
	S. Davies (Chair), R. Hayward (Vice Chair), S. Pearce,	
00/17	A. Godfrey	
98/17	Public in Attendance: 3	
99/17	Apologies for Absence:	
	Cllrs. H. Simons (illness), A. Alexander (home reconstruction),	
	T. Alexander (home reconstruction).	
	R. Gamble, Wiltshire Council (clash with Area Board meeting)	
100/17	Open Forum:	
	No issues raised.	
101/17	Disclosures of Interest:	
	Cllr. Davies declared an interest in Agenda item 115/17	
	(website). The Clerk <i>approved</i> a Dispensation allowing her to	Clerk
	speak on the issue, but not to take any part in Council's	
	consideration, decision, or subsequent action.	
102/17	Minutes of the Meeting held on 8 May 2017:	
	Agreed unanimously without amendment. Signed off by the	Clerk
	Chair for Public Display.	
103/17	Actions from previous meetings	
	a) 86/17 (Roadworks on the C40): Council expressed its grave	Cllr. Gamble,
	concern over this ongoing hazard, and required an early	Wiltshire
	resolution.	Council
104/17	Report by Cllr. R. Gamble, Wiltshire Council:	
10 ., 17	No report received.	
105/17	Wiltshire Police:	
105/17	Council welcomed PC Teresa Herbert of the Devizes	
	Community Policing Team. She highlighted those issues that	
	directly affect Great Cheverell, such as a recent burglary, support	
	for Community Speedwatch (Council was concerned to hear that,	
	during a recent speed check by uniformed Police, a number of	
	villagers were given 'words of advice' for excessive speed in the	
	20mph area), and maintaining vigilance with regard to possible 'revea' on Pear Tree Hill and suspicious activity around	
	'raves' on Pear Tree Hill and suspicious activity around	
	Erlestoke Prison, which should be phoned in as soon as possible	
	on 999 or 101. With regard to rural crime, Cllr. Pearce asked for	
	an update on illegal animal trapping and skinning in Cheverell	
	Woods, which PC Herbert <i>agreed</i> to report back on.	PC Herbert

106/17	Cl	erk's Report:	
		Councillors were reminded of the need to maintain the Register of Interests, and to submit their Expenses (even a	All Councillors
	<b>b</b> )	Nil return) for the recent non-contested Election; Council was informed of the current position concerning a	
	0)	development behind the Bell Inn, and a forthcoming road	
		closure at the north end of the village that residents would	
		need to be made aware of;	
	c)	Council <i>approved</i> (proposed Cllr. Pearce, seconded Cllr.	
		<i>Hayward</i> ) a grant of $\pounds 50$ to the Wiltshire Bobby Van Trust, reflecting their support for residents should they become	
		victims of crime to enable them to feel safe in their own	
		homes;	
	d)	Following a tender exercise by the Clerk, Council <i>approved</i>	
		( <i>proposed Cllr. Hayward, seconded Cllr. Davies</i> ) a quotation for repairs to the Playground zipslide from Playdale	
		Playgrounds Ltd. in the sum of £1,069 plus (recoverable)	
		VAT. Council then debated possible improvements to the	
		playground area, which could attract Lottery funding. Cllrs. Davies and Godfrey <i>agreed</i> to bring further proposals	Cllr. Davies
		to the July meeting;	Cllr. Godfrey
	e)	Council <i>noted</i> forthcoming changes to Data Protection	
		legislation which would be in force by 25 May 2018. Further	
		information was awaited, but Council <i>agreed</i> to formally appoint the Clerk as the Council's Data Protection Officer.	
107/17	Fi	nance:	
10//1/		2015/16 External Review:	
		Final report still awaited from Grant Thornton.	
	<b>b</b> )	Internal Arrithmoneyt for 2016/17.	
	0)	Internal Audit report for 2016/17: Council received the independent report from Auditing	
		Solutions Ltd., and noted with satisfaction the significantly	
		improved control environment established by the new Clerk.	
		The proposed response to the recommendations made was	Clerk
		approved.	
	c)	Completion of 2016/17 Annual Return:	
		• Council <i>noted</i> that this process was now completed, and	Clerk
		that the Clerk would send the appropriate documentation to the External Auditors (Grant Thornton) in advance of	
		the required date of 30 June;	
		• Council <i>noted</i> that the period for the <b>Exercise of Public</b>	Clerk
		<b>Rights</b> , when the accounts would be open for inspection	
		by any Elector, would be from <b>26 June to 4 August</b> inclusive. Appropriate financial documents would be	
		placed on the Council's website to comply with the	Cllr. Davies
		Transparency Code.	

107/17		
107/17 (contd.)	<ul> <li>d) 2017/18 Financial position:</li> <li>Council noted the current balances and budget position. In order to maximise interest earnings, the Council approved a delegated authority to the Clerk to transfer funds between bank accounts in accordance with Financial Regulation 5.5(c);</li> <li>The following payments were approved: <ul> <li>Clerk's Salary (June 2017)</li> <li>£44.64 – Mrs. S. Davies (litter pickers)</li> <li>£72.90 – Mr. C. Hall (Clerk's expenses)</li> <li>£1,129.86 – Community First (2017/18 Insurance)</li> <li>£168.00 – Auditing Solutions Ltd. (Internal Audit)</li> <li>£50.00 – Wiltshire Bobby Van Trust (Grant – see Minute 106/17(c) above)</li> </ul> </li> <li>e) Insurance: <ul> <li>Council noted the 2017/18 Insurance renewal, which had been amended to cover all the Council's current assets. The Clerk informed Council that this was the last year of a Long-Term Agreement, and it was his intention to put the 2018/19 renewal to competitive tender;</li> <li>Council noted the comments of the Internal Auditor with regard to Employee Dishonesty cover, but agreed to accept the small risk represented by the minor difference in calculated cover.</li> </ul> </li> </ul>	
108/17	<ul> <li>Traffic issues:</li> <li>a) Junction of C40 / B3098 at Pear Tree Lane – this issue was likely to be considered by CATG at its June meeting, at which Cllr. Simons and the Clerk would be in attendance;</li> <li>b) Speed Indication Devices (SID's) – comments from the Erlestoke organiser are still awaited.</li> </ul>	Cllr. T. Alexander
109/17	<b>Planning:</b> Outline application 17/04743/OUT - Proposed dwelling and detached garage, Lower Green Farm, 46 The Green Council recalled the presentation by the Project Architect at the March meeting ( <i>Minute 41/17</i> ). Following consideration, the Council <b>noted</b> that limited infill was in accordance with Great Cheverell's Small Village status under the Wiltshire Core Strategy, but made no other comment.	
110/17	<b>Parish Steward:</b> Cllr. Pearce reported on a Highways meeting he attended on 24 May 2017. This highlighted significant concerns about control over the Parish Steward scheme, and a lack of feedback to users. He will continue to report village requirements.	

111/17	Litter Campaign:	
111/1/	Cllr. Godfrey is considering a plan for placing anti-litter signs	Cllr. Godfrey
	along the B3098, in accordance with Wiltshire Highways	em. Gouney
	requirements. However, his key concern is the amount of dog	
	faeces on popular walks in the village, especially Green Lane.	
	Council <i>agreed</i> that this was a serious problem, and every effort	
	should be made to 'name and shame' people not clearing up after	
	their dogs.	
112/17	Victoria Park Residents Association (VPRA):	
112/17	Mr. & Mrs Read of the VPRA were welcomed to the meeting.	
	They informed Council that no further information had been	
	received from the Ministry of Justice (MoJ) due to the	
	forthcoming General Election. An AGM was scheduled for	
	29 June, to which the Chair would be invited. Mr. Read would	
	present a history of events leading to the current situation, and it	
	was <i>agreed</i> that this would be a good opportunity for the Parish	
	Council to restate its support for residents. Particular issues were	
	seen as insurance over work on public spaces, and the need for	
	the MoJ to issue a list of defined outputs / tasks in support of	
	service charges.	
113/17	Pavilion issues:	
	No significant issues to report.	
114/17	Playground:	
	Council <i>noted</i> that the May inspection had been undertaken by	
	Cllr. Simons. Repairs to the zipslide, and future plans, had	
	already been considered under Minute 106/17(d) above.	
115/17	Website:	
	Cllr. Davies outlined the desirability of creating a new website to	
	replace the current one which was struggling to meet growing	
	needs. A new website should be able to meet the needs of the	
	whole community (not just the Council), for instance by	
	producing invoices for the Pavilion Trust, amalgamating various	
	Club events into a dynamic 'What's on' list, and hosting other	
	organisations such as Cheverell Parva Parish Council. There	
	would undoubtedly be an increased cost for such a website. It	
	was <i>agreed</i> that the Clerk would draw up a specification to be	
	tendered to suitable web design companies over the summer.	Clerk
116/17	Emergency Plan:	
	Due to the absence of Cllrs. A. and T. Alexander, this item was	Cllrs. A. and
	<i>deferred</i> until the July meeting.	T. Alexander
	The meeting closed at 9.35pm.	

## **NEXT MEETINGS:**

Monday 3 July 2017, 7.30pm Monday 4 September 2017, 7.30pm All at The Pavilion, Witchcombe Close FOR MORE INFORMATION, PLEASE SEE THE COUNCIL'S WEBSITE AT

WWW.GREATCHEVERELL.ORG