

**DATE: 1st October 2024**

**To: All members of Winterslow Parish Council**

# **You are summoned to attend the October monthly Meeting of Winterslow Parish Council to be held at Winterslow Village Hall on Monday 7th October 2024 at 7.30pm****.**

**For the purpose of transacting the following business;**

**Yours Sincerely**

**Jane Tier**

**Clerk to the Council**

*The Press and Public are invited to attend, and so there will be an Open Forum at the beginning of the meeting to allow members of the public to ask questions or make comment regarding the work of the Council or other items which affect the Parish. Please note that proceedings may be recorded.*

**AGENDA**

**183.24 To receive apologies.**

**184.24 Declarations of Interest:**

(a) To receive **Declarations of Interest** in respect of matters contained in this agenda

(b).To consider any **Dispensation Requests** received by the Parish Clerk and not previously considered.

**185.24 Minutes**

To consider and resolve to approve the minutes of the 2nd September Monthly Parish Council meeting and 16th September Extraordinary meeting.

**186.24 To Resolve to discuss and formally vote on the Co-option of three new Councillors onto the Parish Council.**

**187.24** To consider any **urgent business** raised by the public in public discussion, and any other urgent matters or items of information from councillors, or for referral to the appropriate working party.

**188.24 Planning applications.**

 **PL2024/07995**

 **Change of use from agricultural use to B2 (general industrial).**

 **New Manor Farm, Pitton Road, West Winterslow, Salisbury, SP5 1SE.**

 **PL2024/08166**

 **First floor end, front and rear extensions over existing single storey elements, including single storey front extension.**

 **17 Saxon Leas, Middle Winterslow, Salisbury, SP5 1RN**

 **PL2024/08407**

 **Rear double storey extension in place of existing single storey extension. Demolition of existing outbuildings.**

 **Well Cottage, Witt Road, Winterslow, Salisbury, SP5 1PL**

 **PL2024/08826**

 **Alterations and Extension to South West Elevation.**

 **Trevano, Middleton, Winterslow, Salisbury, SP5 1QS.**

 **PL2024/08825**

 **Alterations and enlargement of double garage to accommodate 4 vehicles.**

 **Trevano, Middleton, Winterslow, Salisbury, SP5 1QS**

**189.24 Planning Application update.**

**190.24 Finance** - **To Resolve to agree the October monthly payments and agree the Bank.**

 **Annual Governance and Accountability Reports (AGAR).**

 **To Resolve to agree to acknowledge the Annual Governance and Accountancy**

 **Reports (AGAR) from the External Auditor, PKF Littlejon LLP.**

 **To Discuss and Review the Q2 forecast for year 24/25 and Draft Budget for 25/26.** *(see attached)*

**191.24 Parish Council Meetings - To discuss and agree meeting dates and location to be used if the Village Hall Committee room should become too small to accommodate attendees.**

**192.24 Press and Media Policy**

 **To Resolve to agree and note the contents of the Press and Media Policy.**

**193.24 Highways**

 **a) To Resolve to agree to pursue the removal of the Caravan at the Parkmoor site by Wiltshire Council, under the legislation detailed below;**

Local authorities, (not local councils) have the power under the Refuse Disposal (Amenity) ACT 1978, as amended by the Clean Neighbourhoods and Environment Act 2005, to remove a vehicle, which is abandoned in their area, on public land.

The police and principal authorities also have powers to remove abandoned vehicles under the Removal and Disposal of Vehicles Regulations 1986.

 **Traffic Management update for Lopcombe Corner** *(Cllr Warnes).*

**194.24 Recreation**

 **To discuss an email regarding dog fouling on the Recreation ground.**

**195.24 To Resolve to agree for Winterslow Parish Council to accept the transfer of ownership of Stone Close play area from Wiltshire Council to Winterslow Parish Council, with**

**the provision that Wiltshire Council fund the transfer with a grant of £12000.**

**196.24 Barry’s Field Update**

 **To receive a report from the Clerk on the Area Board Youth initiative and issues facing the Winterslow Youth Zone.**

 **To discuss and vote on obtaining quotes for replacement flooring and blinds for the**

 **First floor of Barry’s Field.**

**197.24 Chairmans report** *(Cllr Taylor)*

**198.24 Correspondence**

**199.24 To confirm the date of the next full council meeting.**

**200.24 To close the meeting.**

|  |  |  |  |
| --- | --- | --- | --- |
| **WPC 24/25 Forecast at Q2, budget 25/26** |  |  |  |
|  | **24-25** | **Year end** | **25-26** |  |
|  | **Agreed Budget** | **Actual to Sept**  | **Forecast** | **Budget** |  |
| **INCOME** |  |  |  |  |  |
| Precept | 90000 | 90000 | 90000 | 90000 |  |
| Pavilion Hire  | 400 | 1245 | 1500 | 1500 |  |
| School | 200 | 0 | 0 | 200 |  |
| R2 Income / CIL | 0 | 0 | 0 | 0 |  |
| BF Hire Income | 10000 | 4461 | 10000 | 12000 |  |
| Misc Income, refunds | 0 | 0 | 0 | 0 |  |
| VAT refund | 0 | 1367 | 0 | 0 |  |
| TOTAL INCOME | 100600 | 97073 | 101500 | 103700 |  |
| Cash brought forward | 107904 | 107904 | 107904 | 80889 |  |
| **TOTAL CASH** | 208504 | 204977 | 209404 | 184589 |  |
|  |  |  |  |  |  |
| **EXPENDITURE**  |  |  |  |  |  |
| Wages Clerk | 15120 | 8400 | 16000 | 17000 |  |
| Subscriptions | 900 | 747 | 747 | 900 |  |
| Insurance | 5500 | 5721 | 5721 | 6500 |  |
| Rec Ground Maintenance | 5000 | 3900 | 5000 | 5000 |  |
| Longcroft Maintenance | 1500 | 0 | 500 | 500 |  |
| Audit Fees (Int&Ext) | 1500 | 440 | 1000 | 1500 |  |
| Pavilion Maint and upgrades | 3000 | 588 | 500 | 1500 |  |
| Payroll | 300 | 0 | 300 | 400 |  |
| Gen Admin&office | 1000 | 691 | 1000 | 1200 |  |
| Repairs / Maint (exc Rec) | 2000 | 1467 | 2000 | 2000 |  |
| Misc | 1000 | 0 | 1000 | 1000 |  |
| ROSPA Inspect | 500 | 247 | 247 | 500 |  |
| Tree felling | 6000 | 0 | 15000 | 3000 |  |
| Training | 500 | 220 | 500 | 500 |  |
| PC Web Sites | 800 | 275 | 800 | 1000 |  |
| Bins | 3000 | 0 | 3000 | 3500 |  |
| SID, traffic m'ment | 2000 | 705 | 1500 | 1500 |  |
| Travel | 100 | 23 | 100 | 100 |  |
| HMRC | 2500 | 1901 | 2500 | 3000 |  |
| BF pavilion running costs | 16000 | 7593 | 16000 | 17000 |  |
| BF upgrades | 25000 | 0 | 20000 | 5000 |  |
| BF Grounds Grass/hedge cut | 5000 |  | 5000 | 6000 |  |
| Community Bus contribution | 500 | 0 | 500 | 0 |  |
| Defibrillator | 700 | 0 | 700 | 800 |  |
| Donations inc. Village Hall | 10000 | 0 | 10000 | 10000 |  |
| Rec: New car park entry/exits | 10000 | 1195 | 15000 | 0 |  |
| Rec: New fencing | 1000 | 0 | 1000 | 0 |  |
| S.137 | 1500 | 0 | 1500 | 1500 |  |
| Election fees | 2000 | 0 | 0 | 0 |  |
| Hall Hire | 200 | 0 | 200 | 100 |  |
| Scribe | 1200 | 0 | 1200 | 1500 |  |
| Asset purchase | 7500 | 0 |  | 0 |  |
| VAT | 0 | 1918 | 0 | 0 |  |
| **TOTAL EXPENDITURE** | **132820** | **36031** | **128515** | **92500** |  |
|  |  |  |  |  |  |
| **Cash carry forward into 25/26** | **75684** |  | **80889** |  |  |
| **Reserves** |  |  | 61000 |  |  |
| **Unallocated cash** |  |  | **19889** |  |  |
| Cash carry forward into 26/27 |  |  |  | 92089 |  |
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